

Memorandum

April 6, 2020

From: Director of Online & Continuing Education
To: Academic Department Chair
Academic Dean
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for School Counselor () in the state of Montana below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

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|--|---|
| State | Montana |
| Professional Licensure/Certification Title | School Counselor |
| Professional Licensure/Certification Short Title/Acronym | |
| PLC Agency | Montana Office of Public Instruction |
| PLC Agency Address (Address) | Attn. Educator Licensure |
| PLC Agency Address (Address2) | P.O. Box 202501 |
| PLC Agency Address (City), (State), Zip Code | Helena MT 59620-2501 |
| PLC Agency Contact Name | |
| PLC Agency Point of Contact Title | |
| PLC Agency Contact Phone | (406) 444-3680 |
| PLC Agency Contact Email | |
| PLC Agency Website URL | http://opi.mt.gov |
| Link to Rules/Regulations/Statutes | http://www.mtrules.org/gateway/ruleno.asp?RN=10%2E57%2E435 |
| Link to Agency Regulations | http://opi.mt.gov/Class6SpecSC |
| Parent Agency Name | |
| Reciprocity Agreement? | Other |
| Is the PLC Agency a member of a Reciprocity or Regional/National Compact | Individual application |
| Does the PLC Agency require educational institutions be approved in the state where the individual will apply for PLC? | No |
| URL for approval process information | |

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| Accreditation required for Degree-Granting Institutions | Yes - Regional (HLC, SACS, MSCHE, etc.) Yes - Professional/Program Accreditation (ABA, AACSB, ACBSP, CAHME, etc.) |
| Degree Requirements to be eligible for Professional Licensure/Certification | Master Degree |
| The PLC Agency requires specific type of Education Hours to be eligible for PLC | Semester Credit Hours |
| Total Credit Hours above/Post Education Hours Required to be eligible for PLC | CACREP accredited |
| Specific Education Undergraduate Requirements | |
| Specific Education Graduate Requirements | CACREP accredited |
| Does the PLC Agency regulate Post-Licensure/Certification programs? | |
| Advanced Degree PLC Information | |
| URL to agency responsible for approving Post Education Licensure degree programs | |
| Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity | Yes |
| Agency Name and URL responsible for determining eligibility to practice | |
| What additional PLC Agency/State requirements must be met in order to practice in that capacity | |

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| PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach | |
| Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)? | Yes |
| PIFWC Required to be eligible for PLC | CACREP accredited |
| PIFWC Requirement Details | CACREP accredited |
| Does the PLC Agency or State require prior notification for PIFWC | No |
| Do Clinical instructors need to be licensed to supervise PIFWC? | |
| PIFWC hours | 600 hours |
| PIFWC setting | School setting |
| PIFWC period | Not specified |
| PIFWC Supervisor requirements/qualifications | Not specified |
| Examinations Required | Yes |
| 1. Examination Title | PRAXIS Professional School Counselor |
| 2. Examination Title | |
| 3. Examination Title | |
| 4. Examination Title | |
| 5. Examination Title | |
| 6. Examination Title | |
| 7. Examination Title | |
| 8. Examination Title | |
| 9. Examination Title | |
| 10. Examination Title | |
| PLC Agency Requires: | Fingerprints |

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets Montana School Counselor () PLC pre-education requirements.

DOES NOT meet Montana School Counselor () PLC pre-education requirements.

Additional information is needed to make determination:

Montana School Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review: **APPROVAL CHAIR 04/06/20**

Dean Review: **APPROVAL DEAN 04/07/20**

Associate VPAA Review: **APPROVAL GRAD/VPAA 04/09/20**

Website disclosure pages updated.

Director, Online & Continuing Education Review