

## Memorandum

April 6, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for School Counselor () in the state of Arizona below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	Arizona
Professional Licensure/Certification Title	School Counselor
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	Arizona Department of Education
PLC Agency Address (Address)	Certification
PLC Agency Address (Address2)	P.O. Box 6490
PLC Agency Address (City), (State), Zip Code	Phoenix AZ 85005-6490
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(602) 542-4367
PLC Agency Contact Email	certification@azed.gov
PLC Agency Website URL	<a href="https://www.azed.gov/educator-certification/">https://www.azed.gov/educator-certification/</a>
Link to Rules/Regulations/Statutes	Page 79 of <a href="https://apps.azsos.gov/public_services/Title_07/7-02.pdf">https://apps.azsos.gov/public_services/Title_07/7-02.pdf</a>
Link to Agency Regulations	<a href="https://cms.azed.gov/home/GetDocumentFile?id=58fe4f961130c01f0c1cfd36">https://cms.azed.gov/home/GetDocumentFile?id=58fe4f961130c01f0c1cfd36</a>
Parent Agency Name	
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in	No

the state where the individual will apply for PLC?	
URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	Not specified
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	<p>B. All certificates are subject to the general certification provisions in R7-2-607 and the renewal requirements in R7-2-619. Standard School Counselor Certificate - grades PreK-12. 1. The school counselor certificate is optional but may be required by local governing boards. 2. The requirements are:</p> <p>a. A master's or more advanced degree, b. Completion of a graduate program in guidance and counseling, c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety, and d. One of the following: i. Completion of a supervised counseling practicum in school counseling; ii. Two years of verified, full-time experience as a school counselor; or iii. Three years of verified teaching experience.</p>

Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	
PIFWC Required to be eligible for PLC	Not specified
PIFWC Requirement Details	Not specified
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	
PIFWC setting	
PIFWC period	
PIFWC Supervisor requirements/qualifications	
Examinations Required	No
1. Examination Title	
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	

10. Examination Title	
PLC Agency Requires:	Fingerprints

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

- Meets Arizona School Counselor () PLC pre-education requirements.
- DOES NOT meet Arizona School Counselor () PLC pre-education requirements.
- Additional information is needed to make determination:

Arizona School Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review: **APPROVAL CHAIR 04/06/20**

Dean Review: **APPROVAL DEAN 04/07/20**

Associate VPAA Review: **APPROVAL GRAD/VPAA 04/09/20**

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Website disclosure pages updated.

Director, Online & Continuing Education Review