

**Memorandum**

March 3, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for Licensed Professional Counselor (LPC) in the state of Kansas below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

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| State  | Kansas  |
| Professional Licensure/Certification Title                               | Licensed Professional Counselor   |
| Professional Licensure/Certification Short Title/Acronym                 | LPC   |
| PLC Agency   | Behavioral Sciences Regulatory Board  |
| PLC Agency Address (Address)   | Eisenhower State Office Building  |
| PLC Agency Address (Address2)  | 700 SW Harrison St, Ste 420   |
| PLC Agency Address (City), (State), Zip Code                             | Topeka KS 66603-3929  |
| PLC Agency Contact Name  |   |
| PLC Agency Point of Contact Title  |   |
| PLC Agency Contact Phone   | (785) 296-3240  |
| PLC Agency Contact Email   | bsrb@ks.gov   |
| PLC Agency Website URL   | <a href="https://ksbsrb.ks.gov">https://ksbsrb.ks.gov</a>   |
| Link to Rules/Regulations/Statutes                                       | <a href="https://ksbsrb.ks.gov/docs/default-source/regulations/professional-counselors/102-3-3a.pdf?sfvrsn=da058885_6">https://ksbsrb.ks.gov/docs/default-source/regulations/professional-counselors/102-3-3a.pdf?sfvrsn=da058885_6</a> |
| Link to Agency Regulations   | <a href="https://ksbsrb.ks.gov/docs/default-source/forms/professional-counselors/lpc_app_pkt.pdf?sfvrsn=f9fa8885_14">https://ksbsrb.ks.gov/docs/default-source/forms/professional-counselors/lpc_app_pkt.pdf?sfvrsn=f9fa8885_14</a>     |
| Parent Agency Name   |   |
| Reciprocity Agreement?   | Other   |
| Is the PLC Agency a member of a Reciprocity or Regional/National Compact | Individual application  |
| Does the PLC Agency require educational institutions be approved in      | No  |

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| the state where the individual will apply for PLC?                              |   |
| URL for approval process information  |   |
| Accreditation required for Degree-Granting Institutions                         | Yes - Regional (HLC, SACS, MSCHE, etc.)<br>Yes - Professional/Program Accreditation (ABA, AACSB, ACBSP, CAHME, etc.)  |
| Degree Requirements to be eligible for Professional Licensure/Certification     | Master Degree   |
| The PLC Agency requires specific type of Education Hours to be eligible for PLC | Semester Credit Hours   |
| Total Credit Hours above/Post Education Hours Required to be eligible for PLC   | 60 semester credit hours  |
| Specific Education Undergraduate Requirements                                   |   |
| Specific Education Graduate Requirements  | (b) At the time of application, each applicant shall have fulfilled the following requirements: (1) Received either a master's or doctoral degree in counseling from a program that meets one of the following requirements: (A) Is not below the accreditation standards of the council for the accreditation of counseling and related educational programs; or (B) meets the requirements in subsections (f) and (g); and (2) as a part of or in addition to the coursework completed for the counseling graduate degree, completed at least 60 graduate semester hours, or the academic equivalent, of which at least 45 graduate semester hours, or the academic equivalent, shall clearly satisfy the coursework requirements in subsection (c). (c) Each |

applicant shall have satisfactorily completed formal academic coursework that contributes to the development of a broad conceptual framework for counseling theory and practice as a basis for more advanced academic studies. This formal academic coursework shall consist of at least 45 graduate semester hours, or the academic equivalent, that are distributed across the substantive content areas provided in this subsection. None of these credit hours shall be earned through independent study courses. There shall be at least two discrete and unduplicated semester hours, or the academic equivalent, in each of the following substantive content areas: (1) Counseling theory and practice, which shall include studies in the basic theories, principles, and techniques of counseling and their applications to professional settings; (2) the helping relationship, which shall include studies in the philosophical bases of helping relationships and the application of the helping relationship to counseling practice, as well as an emphasis on the development of practitioner and client self-awareness; (3) group dynamics, processes, and counseling approaches and techniques, which shall include studies in theories and types of groups, as well as descriptions of group practices, methods, dynamics, and facilitative skills; (4) human growth and development, which shall include studies that provide a broad understanding of the nature and needs of individuals at all developmental levels and in multicultural contexts; (5) career development and lifestyle foundations, which shall include studies in vocational theory, the relationship between career choice and lifestyle, sources of occupational and educational information, approaches to career decision-making processes, and career development exploration techniques; (6) appraisal of individuals and studies and training in the development of a framework for understanding the individual, including methods of data gathering and interpretation, individual and group testing, and the study of individual differences; (7) social and cultural foundations, which shall include studies in change processes, ethnicity, subcultures, families, gender issues, the changing roles of women, sexism, racism, urban and rural societies, population patterns, cultural mores, use of leisure time, and differing life

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|  | <p>patterns. These studies may come from the behavioral sciences, economics, political science, and similar disciplines; (8) research and evaluation, which shall include studies in the areas of statistics, research design, development of research, development of program goals and objectives, and evaluation of program goals and objectives; (9) professional orientation, which shall include studies codes of ethics, legal considerations, standards of preparation and practice, certification, licensing, and the role identities of counselors and others in the helping professions; and (10) supervised practical experience, which shall include studies in the application and practice of the theories and concepts presented in formal study. This experiential practice shall be performed under the close supervision of the instructor and on-site supervisor with the use of direct observation and the preparation and review of written case notes. Direct observation may include the use of one-way mirrors in a counseling laboratory, the use of videotaped or audiotaped sessions, or the use of real-time video conferencing or similar synchronous communication devices.</p> |
| Does the PLC Agency regulate Post-Licensure/Certification programs?  |  |
| Advanced Degree PLC Information  |  |
| URL to agency responsible for approving Post Education Licensure degree programs                               |  |
| Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity | Yes  |
| Agency Name and URL responsible for determining eligibility to practice  |  |
| What additional PLC Agency/State requirements must be met in order to practice in that capacity                |  |
| PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach           |  |
| Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?                                    | Yes  |
| PIFWC Required to be eligible for PLC  | (10) supervised practical experience, which shall include studies in the application and practice of the   |

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|   | theories and concepts presented in formal study. This experiential practice shall be performed under the close supervision of the instructor and on-site supervisor with the use of direct observation and the preparation and review of written case notes. Direct observation may include the use of one-way mirrors in a counseling laboratory, the use of videotaped or audiotaped sessions, or the use of real-time video conferencing or similar synchronous communication devices.  |
| PIFWC Requirement Details   | (10) supervised practical experience, which shall include studies in the application and practice of the theories and concepts presented in formal study. This experiential practice shall be performed under the close supervision of the instructor and on-site supervisor with the use of direct observation and the preparation and review of written case notes. Direct observation may include the use of one-way mirrors in a counseling laboratory, the use of videotaped or audiotaped sessions, or the use of real-time video conferencing or similar synchronous communication devices. |
| Does the PLC Agency or State require prior notification for PIFWC | No   |
| Do Clinical instructors need to be licensed to supervise PIFWC?   |  |
| PIFWC hours   | Not specified  |
| PIFWC setting   | Not specified  |
| PIFWC period  | Not specified  |
| PIFWC Supervisor requirements/qualifications                      | Not specified  |
| Examinations Required   | Yes  |
| 1. Examination Title  | National Counselor Examination (NCE)   |
| 2. Examination Title  |  |
| 3. Examination Title  |  |
| 4. Examination Title  |  |
| 5. Examination Title  |  |
| 6. Examination Title  |  |
| 7. Examination Title  |  |
| 8. Examination Title  |  |
| 9. Examination Title  |  |
| 10. Examination Title   |  |
| PLC Agency Requires:  |  |

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets Kansas Licensed Professional Counselor (LPC) PLC pre-education requirements.

DOES NOT meet Kansas Licensed Professional Counselor (LPC) PLC pre-education requirements.

Additional information is needed to make determination:

Kansas Licensed Professional Counselor (LPC) PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review: **APPROVAL CHAIR 03/24/20**

Dean Review: **APPROVAL DEAN 03/05/20**

Associate VPAA Review: **APPROVAL GRAD/VPAA 03/26/20**

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Website disclosure pages updated.

Director, Online & Continuing Education Review